

**Endorsed by URPC
On May 18, 2017**

**Banting Postdoctoral Fellowship 2017
University of Alberta Internal Timeline**

Please note that this is a two-part process consisting of a Preliminary Package and a Full Application. Following an internal adjudication, a limited number of individuals who want to work with a supervisor at the University of Alberta will be invited to prepare a Full Application for submission to the Banting Secretariat by September 20, 2017.

April 19, 2017	Launch of 2017 Banting Program (Banting PDF website)
Thursday May 18	University of Alberta Internal Process and Timeline for 2017 endorsed by URPC
Monday June 12	Preliminary Package due at Faculty/School level (includes CVs for applicant and supervisor, and completed Preliminary Package Assessment Form) for review
Monday June 19	Preliminary Package due in PDF Office from Faculties
Friday June 30	PDF Office makes Preliminary Packages available to appropriate agency-based subcommittee members for their internal adjudication
Tue, July 4 - Friday July 21	<p>Agency-based subcommittees select applications to prepare full package. Feedback on content is provided by the subcommittee to those applications going forward; those candidates not invited to prepare a full application are advised by the subcommittee and also receive feedback.</p> <p>Selected individuals begin work on their full applications, and they should contact referees (if not already done) to request letters</p>
Monday July 24	<p>Vice-President (Research) Office will be advised by subcommittee chairs of names of individuals invited to prepare full applications, as well as the associated proposed supervisor; V-P(R) Office will share this information with the subcommittee chairs</p> <p>Vice-President (Research) Office will notify Research Services Office of the names of individuals invited to prepare a full application for submission</p>
Wednesday August 30	<p>Full application submitted by selected individuals to relevant Associate/Vice Dean (Research) for final review.</p> <p>Required signatures of applicant, supervisor, Chair and Dean will be in place. In order to do so, the proposed supervisor should create the Proposal on the Researcher Home Page and must choose "Request Type: Studentship" (even though the applicant is applying for a Fellowship) Request for New Application/Proposal/Project.</p>
Wednesday September 6	<p>Final draft of synergy letter submitted to the Vice-President (Research) Office. Once signed by the Vice-President, the letter will be forwarded electronically to the applicant for submission to ResearchNet.</p>
Wednesday September 20	<p>Full application submitted by nominee to Banting Secretariat via ResearchNet by 20:00 EDT (6:00 pm MDT). Reference letters must also be submitted directly to ResearchNet by referees by this date.</p>
Wednesday September 20	<p>Applicants will provide the Postdoctoral Fellows Office with a PDF copy of completed application, as a single file PDF document.</p>
Mid-February 2018	Results of 2017 competition announced
April – October 2018	Banting PDFs take up their appointments